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 West Long Branch, NJ 07764
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Approved Vendor Network Application

Type or print all information clearly. If you need assistance completing this form, please contact us. Completed applications may be returned to Wentworth by mail. Please include a check in the amount of \$250 made payable to Wentworth Group.

Company Information

Vendor Company Name		
Address		
City	State	Zip
Phone	Fax	
E-mail	Website Address	
Federal Tax Id #	DBA (if applicable)	

Contact Information

Please provide complete contact information including a 24-Hour Emergency contact.

1. Primary Contact Name		Title
Phone	Cellular	Pager
2. Contact Name		Title
Phone	Cellular	Pager
3. Contact Name		Title
Phone	Cellular	Pager
24-Hour Emergency Contact		Title
Phone	Cellular	Pager

Primary State License

Please provide state licensing information. Check here if not applicable

Name (as it appears on license)		Licensing Authority
State	License Number	Type of License

Liability Insurance

See Terms & Conditions on reverse for additional information.

Insurance Company	Policy #	Expiration Date (mm/dd/yy)
Deductible	Policy Limit By Occurrence	Aggregate Policy Limit
Agent Name	Agent Phone	Agent Fax

Workers Compensation

See Terms & Conditions on reverse for additional information.

Insurance Company	Policy #	Expiration Date (mm/dd/yy)
Agent Name	Agent Phone	Agent Fax

References

Please provide three professional references.

1. Name		Title
Phone	Nature of Business	
2. Name		Title
Phone	Nature of Business	
3. Name		Title
Phone	Nature of Business	

Approved Vendor Network Application - Continued

Declarations

Please answer the following questions about your company and its directors:

1. Would your company like to be considered by the Wentworth Group for additional business opportunities? **YES / NO**
2. Has your firm filed bankruptcy, receivership, or accord and satisfaction within the past seven years? **YES / NO**
3. Have there ever been any criminal convictions within the history of your firm? **YES / NO**
4. Have there been any administrative sanctions or suspensions of licenses? **YES / NO**
If yes, please briefly detail: _____

5. Does your company and its employees possess all required licenses, permits, and approvals to conduct business? **YES / NO**

AVN Services Categories

Please select UP TO five categories for your service listing.

- | | | |
|---|---|---|
| <input type="checkbox"/> Accountant | <input type="checkbox"/> Elevator Service & Maintenance | <input type="checkbox"/> Painting |
| <input type="checkbox"/> Air Conditioning | <input type="checkbox"/> Engineering Services | <input type="checkbox"/> Paving Asphalt |
| <input type="checkbox"/> Animal Control | <input type="checkbox"/> Extermination/Pest Control | <input type="checkbox"/> Plumbing |
| <input type="checkbox"/> Appliance Installation/ Repair | <input type="checkbox"/> Fire Suppression Systems | <input type="checkbox"/> Pool Management |
| <input type="checkbox"/> Asphalt/Seal Coating/Paving | <input type="checkbox"/> General Contractor | <input type="checkbox"/> Printing |
| <input type="checkbox"/> Carpet Services | <input type="checkbox"/> Hardware | <input type="checkbox"/> Pumps & Motors |
| <input type="checkbox"/> Cellular phones & radios | <input type="checkbox"/> Insurance | <input type="checkbox"/> Refuse Compactors |
| <input type="checkbox"/> Chimney Cleaning | <input type="checkbox"/> Irrigation | <input type="checkbox"/> Roofing |
| <input type="checkbox"/> Compactors | <input type="checkbox"/> Janitorial Services | <input type="checkbox"/> Security Services |
| <input type="checkbox"/> Concrete | <input type="checkbox"/> Lake Maintenances | <input type="checkbox"/> Sewer Storm Drains |
| <input type="checkbox"/> Copier Supplies & Services | <input type="checkbox"/> Landscape Design | <input type="checkbox"/> Sewers & Drains |
| <input type="checkbox"/> Customized Promotional Items | <input type="checkbox"/> Landscaping & Grounds | <input type="checkbox"/> Signs |
| <input type="checkbox"/> Doors | <input type="checkbox"/> Laundry Room Services | <input type="checkbox"/> Tennis Court Resurfacing |
| <input type="checkbox"/> Duct/Vent Cleaning | <input type="checkbox"/> Legal Services | <input type="checkbox"/> Waterproofing |
| <input type="checkbox"/> Electrical Supplies | <input type="checkbox"/> Masonry | <input type="checkbox"/> Windows/Window Replacement |
| <input type="checkbox"/> Electrician | <input type="checkbox"/> Metal & Marble | <input type="checkbox"/> Other |

Terms & Conditions

1. The Vendor is seeking to become an Approved Vendor of the Wentworth Group for the purposes of providing goods and services to Wentworth and its Association clients. The Vendor acknowledges that the application fee, in its entirety, is nonrefundable in the event that the Vendor does not meet the AVN program criteria.
2. The Vendor certifies that all information submitted to Wentworth is valid and correct and the Vendor understands and agrees that Wentworth may rely on all such information when considering the selection of the Vendor as an "Approved Vendor".
3. The Vendor understands that Wentworth may contact references, confirm information, and investigate any information relating to the Vendor at the sole discretion of Wentworth and that the results of such references, confirmations and investigations may be shared freely and without restriction to Wentworth and its Association clients.
4. The Vendor understands that should Wentworth accept the Vendor as an Approved Vendor such approval will remain in full force, effective for one year from their enrollment date, after which time the Approved Vendor is required to re-apply to the program.
5. In the event that the Vendor becomes an Approved Vendor, it hereby represents and warrants to Wentworth as follows:
 - All services shall be performed to the highest quality and workmanlike standards and all goods supplied shall be of the highest quality;
 - If notified of any deficiency, whether orally or in writing, it will immediately take whatever steps are necessary to rectify such deficiency to the standard required at its own cost;
 - Throughout the term that the Vendor is an Approved Vendor, it will maintain in full force and effect such policies of insurance as are necessary to hold Wentworth harmless and fully indemnified from any liability arising from services performed or goods supplied including:
 - Workman's Compensation Insurance, to the statutory limit required;
 - Comprehensive General Liability and Property Damage Insurance in an amount which shall not be less than One Million Dollars;
 - Automobile Insurance in an amount which shall not be less than One Million Dollars; and
 - Such other insurance coverage in such amount as is customary for the industry in which the Approved Vendor operates;
 - Upon request by Wentworth it will cause a Certificate of Insurance to be issued in the name of Wentworth. Such certificate shall specifically state the risks covered and amounts thereof as well as the fact that such insurance may not be cancelled or amended without the prior written consent of the certificate holder;
 - It shall at all times comply with all applicable laws, ordinances, regulations and all lawful orders and guidelines of any duly constituted authority;
 - Wentworth shall be entitled to rely on the representations and warranties given by any person or persons named in the application for Approved Vendor status;
 - All services performed or goods supplied shall be provided or supplied in accordance with the terms of a valid purchase or work order issued by Wentworth or its Association clients or otherwise in accordance with a written agreement covering the scope of work to be provided;
6. Acceptance by Wentworth of the Vendor as an Approved Vendor does not in any way constitute an offer to provide services or supply goods. Wentworth makes no representation or warranty that it will endorse the services or products of the Approved Vendor, nor is it obligated to purchase any such goods or services from the Approved Vendor.
7. The Approved Vendor shall indemnify and forever hold Wentworth harmless from or against any claims asserted by, or any liability to, any person or entity resulting from or arising out of the Approved Vendor's negligent acts or omissions in connection with the performance of its services or the provision of goods.

Applicant Signature

Please sign & date. Return to Wentworth by mail with a check in the amount of \$250 made payable to Wentworth Group. Incomplete applications will be returned.

_____	_____	_____	_____
Signature	Print Name	Title	Date

Internal Use Only **IN** _____ **R** ___/___/___ **C#** _____ **A / D** ___/___/___